

REPORT FORM

This form may be used to formulate a report. Once completed the report should be submitted by post, email or in person to:

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reports@result-group.com

1. Details of the person submitting the report (if submitting anonymously please go to question 4):

a. Name:

b. Postal Address:

c. Email:

d. Phone number:

2. Is the person detailed in ,1' above making the report on behalf of someone else (please tick the relevant box)?

Yes

No

3. If you have answered ,Yes' above, please explain your relationship to each other:

4. Contact details for a reply (may be a third party. If submitting anonymously a response can only be given if details are provided below):
 - a. Name:
 - b. Postal Address:
 - c. Email:
 - d. Phone number:
5. If you are submitting the report anonymously, please explain why:
6. Who or what is the report concerning (a particular employee or the company in general, for example):
7. Please explain what has happened:
 - a. Date:
 - b. Time:
 - c. Location:
 - d. Witnesses (with contact details):
 - e. Evidence (photographs or emails, for example). Evidence should be sent by post or email to help us understand the report and conduct a comprehensive investigation. Please detail any evidence that is accompanying this report:

f. What (include as many details as possible – if necessary please continue on a separate page):

g. What is the desired outcome for you from this process?

Declaration

By submitting this report you confirm that you agree with the below statement:

I hereby declare that the information submitted in this report and any supporting documentation hereto, is to the best of my knowledge true and correct and that I have not withheld any information which could affect any subsequent investigation unfavourably.

Signed:

Name:

Date: